PEAK User Guide

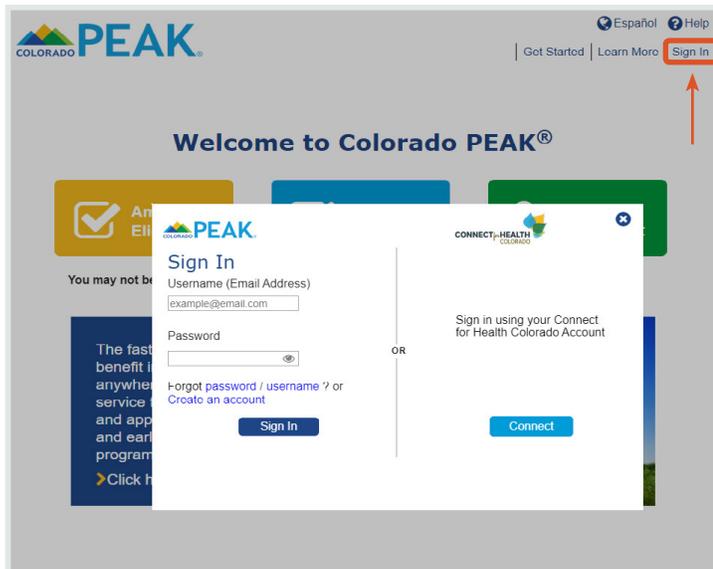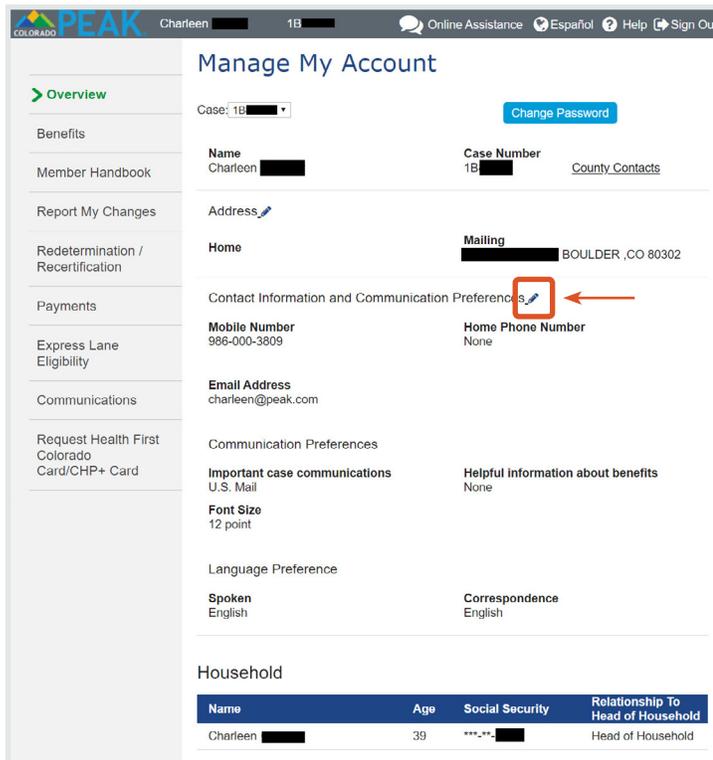**Health First COLORADO**
Colorado's Medicaid Program

Update Your Contact Information and Communication Preferences

1. Click **Manage My Account** or **Sign In**.

2. Enter your email address and password. Click **Sign In**.

3. Contact Information and Communication Preferences can be edited on the Overview page.

   Click on the pencil icon ✏️ next to "Contact Information and Communication Preferences."

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4. Update your email address, phone number, and how you would like to receive information. Click **Save** to save your changes.

- *Important case communications*: Get alerts when a new message is in the PEAK Mail Center. These text, email and U.S. mail alerts do not contain your case details.

- *Helpful information about benefits*: Get program information by email or text. These messages are not specific to your case.

Changes may not appear on PEAK immediately. Please DO NOT click save more than one time.

Congratulations!

You updated your Contact Information and Communication Preferences.